

## October 6, 2015 Board Meeting Minutes

The meeting was held at Totem Falls Elementary Library at 7 pm.

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The meeting was called to order by Denae Bastian at 7:02 pm.

Denae Bastian, Michelle Haneberg, and Ben Blankenship were in attendance establishing a quorum.

Approval of August Board Meeting Minutes - the August 19th board meeting minutes were approved unanimously. There were no minutes for September as it was an informational meeting, not a board meeting.

Financial Report given by Ben Blankenship:

# of Homeowners having made dues payment YTD: 303 of 310

Operating Budget Balance: \$8,792.96

Reserve Allocation Total: \$29,838.89

Expenses Paid During August and September 2015:

Archey's Landscape Monthly Maintenance: \$7665.00

PUD: \$644.52

Silver Lake Water: \$259.20

Supplies: (Postage, Printing, etc.) \$0

Aynax: \$19.90

Transfer to Reserve: \$700.00

Reimbursement to member for overpaid dues during escrow: \$93.75

Accountant Fees: \$340.00

Homeowner Reimbursement for Tree Debris Removal: \$99.37

Motion by Ben Blankenship to transfer adequate funds from reserves to checking to cover anticipated expenses through the end of the year, leaving at least \$5,000.00 in Reserves.

Seconded by Michelle Haneberg

Discussion: none

Vote: passed 3:0

Michelle Haneberg motioned to have an Executive Session prior to the next board meeting to discuss private matters relating to individual members.

Seconded by Denae Bastian

Discussion: none

Vote: passed 3:0

Fence Stain Update by Ben Blankenship: if you would like to help choose the color for the stain of the new fence, please contact the board. Board members have the brochures with all the stain colors. Previous emails have been sent to all regarding the paint brochure. We announced that an email would be sent with a pdf of the solid stain color choices from the Behr website, but the pdf did not show true colors, so it will not be sent via email. Pick up a “Behr Exterior Wood Stains and Finish” brochure from a board member or from Home Depot. Look inside at the 60 solid stains available and please let us know your 4 favorites right away by emailing the board.

The rate at which work is done on the fences is a factor of how much money we have. If anyone is interested in paying their 2016 dues early, it will help us do more sooner. Some members of our HOA have already done this, and it is very much appreciated.

Trees and Debris After the Storm - Denae Bastian announced that we had a number of trees come down during the storm at the end of August, and with the help of members of our association and professionals, we have been able to get most of them taken care of. Thank you families! We have a few more to do and that will be done very soon.

CCR Revision Team Update by Denae Bastian: the Revision Team will give regular updates to members at our board meetings. They will tackle the CCR’s first and then the Articles of Incorporation and the Bylaws.

Email Authorization Form/Proxy Collection Update - Michelle Haneberg let members know that we need both forms from many of you. We have many, but need many more. We also need volunteers to go door-to-door to help collect proxy statements. Please email the board if you would like to help.

Scott Ruther brought up the idea of using Verisign, or something like it, as a method that may help us get more consent forms and proxies signed. He volunteered to research the idea and share more information with the board. Thank you Scott!

Waterfall Update from Michelle Haneberg: lights are not working at the north entrance. Alan Ferrin will take a look at them. He will also help us know the best way to turn the waterfall off and on. Thank you Alan!

Neighborhood Safety Patrol - Ben Blankenship reported that we had Sgt. Huri from the sheriff's office come last month to speak with us and educate us on the best ways to keep our neighborhood safe. Sgt. Huri also gave tips for our very own neighborhood patrol. Bob Roush and Chris Birchman are the leaders for this program. Time was given to Chris Birchman to remind us of what was discussed at that September presentation. Chris invited those who are interested in taking a shift with another person for 30-60 minutes, to please contact the board and they will forward the information to Chris Birchman. Volunteers will drive/walk through The Falls observing and reporting, using 911 as needed. Volunteers will be trained first by retired police officer Chris Birchman. Thank you Chris! Members can sign up for as many or as few shifts as they wish - whatever works with their schedule.

2016 Operating and Reserve Budgets - Michelle Haneberg announced that we will be presenting our draft of the proposed budget for 2016 at our November Board Meeting. We anticipate making more adjustments after getting feedback from members. In December, the board plans to adopt the budget. At the annual meeting in 2016, members will have the opportunity to ratify the budget adopted by the board.

Invitation from Denae Bastian: we hope you will be able to join us at our November board meeting which is the first Tuesday of the month, November 3rd at 7 pm in the Totem Falls Elementary Library. Our December board meeting will also be the first Tuesday of the month, December 1st.

Adjournment by Denae Bastian: Thanks for coming! Meeting adjourned at 8:02 pm.