

## Meeting Minutes for March 8, 2018 Annual and SCHOA Board Meetings

Held at 7:00 p.m. in the Totem Falls Elementary Library

Members present: Susan Ridley, Ben Blankenship, Jaye Jarchow, Chris Birchman, Andy Whitman, Terry Cress, Holly and Darrell Buchanan, Sarah Keyes, Mike and Christina Oakley, Bob Cooke, Julie Kov, Sam Grant.

The homeowners annual meeting was called to order by Susan Ridley at 7:02. It was determined that, with 42 proxies collected to date and 11 members present, the necessary quorum of homeowners required for voting on the proposed budget was not met. The annual meeting was adjourned at 7:08.

The next annual meeting will be held April 12, 2018 at 7:00 p.m. at the Totem Falls library. Volunteers were requested to visit neighbors on their street to remind them of the annual meeting and/or collect proxy votes.

*It is important that the board receive a quorum of votes before the April 12 annual meeting.* If you have not done so, **please complete the attached proxy** and return it to any board member, or you can also complete and return via email to [boardforschoa@gmail.com](mailto:boardforschoa@gmail.com)

The board meeting was called to order by Susan Ridley at 7:08. Susan Ridlely, Ben Blankenship and Jaye Jarchow present, constituting a quorum of the board. Minutes for the February 8, 2018 board meeting were approved.

### Financial Report

Ben Blankenship reported that the number of Homeowners having made dues payment YTD: 212 out of 310 homes;

Operating Budget Balance: \$78,199.84 Reserve Allocation Total: \$10,804.95

### Expenses Paid February 2018:

Archev's Landscape Monthly Maintenance: \$4,136.25

PUD: \$15.12

Silver Lake Water: \$68.40

Supplies: \$ 29.57 (stamps, envelopes, paper, ink for mailing invoices & notifications)

CPA: \$0

Secretary of state \$10.00

Aynax: \$9.95

Transfer to reserves: \$1,900 \$1,000 for february and \$900 to make up january

### Invoices

Invoices for homeowners dues were sent by email and U.S. postal January 26th, and we have already received many payments. Late fees will be assessed on all accounts not paid before March 25th.

Susan Ridley made a motion, which was passed, to have an Executive Session prior to the next board meeting to discuss private matters relating to individual homeowners.

Community Transit Bus Pullouts - Snohomish County notified the board that a bus pullout will be constructed near the Falls entrance this year, east of the waterfall on the county easement. It is anticipated that two trees in the waterfall area may be removed. Concerns were raised as to the impact this will have on the appearance of the waterfall area, due to increased foot traffic by bus commuters. Public comments may be sent to the planner.

Public comments regarding this project are due on or before 5 p.m. March 26, 2018.

Send comments to:

Mary Auld, Senior Planner  
Snohomish County Public Works  
3000 Rockefeller Ave, M/S 607  
Everett WA 98201

Or email comments to: [mary.auld@snoco.org](mailto:mary.auld@snoco.org)

For questions please visit

<https://snohomishcountywa.gov/3964/44453/Cathcart-Way-Bus-Pullouts> or call Mary Auld at 425-262-2460.

### WATERFALL UPDATE

Waterfall repair should begin in April/May timeframe.

Proposed budget discussion - A question was raised as to the \$33,250 budgeted for the Waterfall. Susan reported this includes planned expenses to replace the waterfall pond at the entrance with a smaller self contained system. The original waterfall itself will remain. This should reduce maintenance costs and the need for repairs. It was agreed that if maintaining and repairing the falls continues to be expensive, then a study would be considered to replace the actual waterfall feature.

Water study - the board was notified that the county will conduct a water quality study this summer of the stream in the greenbelt adjacent to the neighborhood. There is no expected

impact to the community, however, we will attempt to notify members when this will be done.

#### Fence Update

Ben and Jaye to walked the fence with Nice View Fence, noticed several missing top caps, some minor fill work on a post, the top rails need to be painted again. This work will all happen in the spring when the wraps at north and south end are painted.

#### Neighborhood Safety Patrol

In the interest of community safety, Chris Birchman has volunteered to publish crime alerts, announcements and general safety tips to members of the association. He has offered to do this to raise awareness and give advice on keeping our neighborhood safe. *Chris is asking for assistance with social media to contact members of our community. Please contact Chris at [cmza@jamiegordon.net](mailto:cmza@jamiegordon.net) if you feel media savvy and would like to help.*

#### CCR Revision Team Report

Draft updates to section 3 available are on the homeowners website under governing documents. Compliance process and fine schedule are being revised now in preparation for a vote by the community. Please visit <http://www.thefalls-schoa.com>

Annual member meeting to be reconvened and next board meeting is April 12th.

The board meeting was adjourned at 7:45.

**Please complete your voting proxy** and return it to any board member, or you can also complete and return via email to [boardforschoa@gmail.com](mailto:boardforschoa@gmail.com)