

October 3, 2024 SCHOA Board Meeting Minutes

Members present were Cole Cohn, Denae Bastian, Holly Buchanan, Kelvin Miles, and _____ . No members joined virtually.

Meeting Called to Order by Cole Cohn at 7: __ pm.

Quorum met with Cole Cohn and Denae Bastian in attendance (need at least two of three)

Minutes of September 5, 2024 Board Meeting- copies of the minutes were provided to members to read. Motion made to approve minutes. Motion Passed and Cole Cohn, President, signed the minutes.

Motion made to have an **Executive Session** prior to the next board meeting to discuss private matters relating to individual members. The motion passed.

Financial Report:

Operating Budget Balance on 10/3/24: \$135,660.96

Reserve Allocation Total on 10/1/2024: \$168,044.67

Expenses Paid from September 6 to October 5, 2024:

Archey's Landscape Monthly Maintenance: \$5,287.43

Landscaping Extras: none

Arner Tree Care: none

PUD: \$

Silver Lake Water: \$0

Google One: \$ (allows members to join board meetings online; allows storage)

Supplies: (Postage, Printing, etc.) none

Burleigh Law: \$130.00

Eckhardt Bookkeeping: \$96.00

Transfer to Reserves: \$2,000.00

Landscaping Committee: Denae Bastian, Karen Frost, Linda Lillard, and Sarah McMcKone walked the common area along Snohomish Cascade drive and the wraps at both the north and south entrance taking pictures and tagging trees and plants that needed trimming or removal. In addition, it was determined that we need 55 new laurel bushes for the medians, and 5-7 ferns for the west bank. Other plants for additional areas are still being considered.

Lighting at the North Entrance: Board to review materials and bids previously provided.

Lighting at the South Entrance: Bids are still needed for South Entrance Lighting. The Board needs to check with County to see if they will help with lighting at the North Entrance of Cathcart and Snohomish Cascade Drive.

Waterfall Inspection and Cleaning: The board is having difficulty finding companies to do the work. One bid came in, but it was very high. We will continue efforts to gain more bids.

Repair and Staining of Common Fence: Bids are still coming in. We want three bids.

Signs advertising HOA meetings: we are working with companies to see what we can find

Website Update: Penni Johnson has agreed to help us update the website for The Falls. Thank you, Penni!

Amendment of Governing Documents: The board plans to have our governing documents ready for vote for the March Annual Member Meeting.

Audits for 2022 and 2023 are in progress

Consideration for joining other HOA's in a collaboration Meeting: the board will consider joining this Zoom collaboration meeting that is hosted by David Croutworst of Mill Creek, WA.

2025 Budget Approval: the board will share it's proposed budget and reserve schedule via email for those with email consent and by mail for those without email consent in January. At the February Board Meeting, the board will vote to adopt the 2025 budget and reserve schedule. At the Annual Member Meeting, the members will vote to approve or reject these budgets.

Annual Member Meeting Date Discussion: after some discussion, it was decided that the Annual Member Meeting will be held on Thursday, March 6th in the Totem Falls Elementary Library.

Meeting adjourned: 8:50 pm

Thank you to those who were able to attend our October meeting. We appreciate your ideas and efforts to help.

October Minutes approved 12/10/2024 by the three board members present.

Signed by Nate Holcomb, Secretary/Treasurer _____, 12/10/2024